

UVA School of Architecture Faculty Council Charge

Revised 9/15/16

Mission

The purpose of the Faculty Council is to represent faculty needs and interests in the governance of the School of Architecture. The Faculty Council takes the leadership role in developing policies and procedures governing academic quality, program development, and strategic planning on academic matters. The Faculty Council also is responsible for organizing tenure-track and tenured Faculty peer-review and conducting semi-annual reviews by the faculty of administrative staff (Department Chairs, Associate and Assistant Deans and Dean).

Composition

The Faculty Council is elected by the entire full-time faculty of the School of Architecture to overlapping three-year terms. Election will be by secret ballot. Deans and Department Chairs are not eligible. The Faculty Council will elect a Chair from amongst their members to serve a one-year term. The Chair must be a Full Professor.

The Council of seven voting faculty is comprised of:

- Four School of Architecture tenured faculty members; one from each of the four departments.
- One tenured Full Professor from any department.
- One School of Architecture tenure-track faculty member, representing the entire non-tenured faculty. This is a one-year term.
- One full-time, general faculty member from any department.
- Ex-officio: Associate Dean for Finances and Associate Dean for Academics.

Scope of Responsibilities

- Developing policies and procedures for reviewing new academic courses or curricular programs in relationship to School priorities and larger implications.
- Establishing and implementing procedures for a School Faculty Peer Review process.
- Establishing and revising academic policies for School faculty (outside of PTR).
- Leading Strategic Planning Initiatives, establishing benchmarks, and ensuring regular review/revisions of the School's strategic plan.
- Performing reviews of the Deans and Chairs, as part of the School and Provost's processes.
- Assisting the Dean's Office with faculty contributions to the annual reviews of School staff.
- Maintaining and updating the School of Architecture Faculty Handbook
- Creating School of Architecture faculty bylaws.

Faculty Council Meetings

The Council meets monthly in public meetings open to the School faculty. The first 10-15 minutes are an open forum period. Any School faculty member may submit agenda items. The Faculty Council Chair meets once a month with the Dean to share insights on faculty issues and concerns.